



Black Girls Hike UK CIC

Role Profile: Project Coordinator

Black Girls Hike UK CIC is a non-profit organisation that aims to encourage the Black community, especially Black women and girls, to explore the outdoors and reconnect with nature. An approved Training Provider, we organise group hikes, outdoor activities, international trips and engage in advocacy efforts to promote diversity and inclusivity in the outdoor industry. We're delighted to be extending our outreach and have recently received funding to:

- Launch a Youth Programme for young people in Greater Manchester
- Reach more hidden communities and connect them to nature.

We're now looking for a passionate and experienced Project Coordinator who will work closely with the BGH team and external partners to coordinate and deliver the new programmes. The role will involve a range of activities, including:

- Developing and implementing project plans, timelines, and budgets
- Identifying and engaging with potential partner organisations and stakeholders
- Recruiting and managing a team of volunteers and mentors
- Coordinating training and development opportunities for participants
- Organising outdoor activities, workshops, and events
- Providing regular progress reports

Experience required

- At least two years of experience in a project coordination / management, community outreach, or related role.
- Excellent organisational, interpersonal, and communication skills.
- The ability to work effectively with volunteers, stakeholders, and community members from diverse backgrounds.
- A strong commitment to social justice and the Black Girls Hike mission.



We strongly encourage applications from women of the Black Community and People of Colour, and from those who have lived experience of Black Girls' Hike mission and aims, specifically an interest in nature, involvement with a previous Community Interest Company or voluntary organisation, expertise in areas that are supportive of fresh and developing organisations.

Hours: 20 Hours Per Week

This role is mainly remote - including 1 co-working day per month in Manchester City Centre based on availability, possible partner visits and event supervision)

Rate: £15 per hour

Self employed role you will need to invoice us monthly and are responsible for your own NI and HMRC contributions.

Location: Greater Manchester

The ideal candidate will be based in Greater Manchester to support the requirements of the role*

How to Apply

If you are interested in this role, please send your CV and covering letter by email to jobs@bghuk.com - the deadline for applying for the role is: Friday 28th April, 2023